NON-CONSOLIDATED FINANCIAL STATEMENTS

**DECEMBER 31, 2018** 

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#### INDEPENDENT AUDITOR'S REPORT

To the Board Members of:

Rocky View Foundation:

#### Opinion

We have audited the financial statements of Rocky View Foundation, which comprise of the statement of financial position as at, December 31, 2018 and the results of its operations and changes in fund balances, changes in net assets and cash flows for the year then ended, and the notes to the financial statements, including a summary of significant accounting policies.

In our opinion, these financial statements present fairly, in all material respects, the financial position of Rocky View Foundation as at December 31, 2018, and its financial performance and its cash flows for the year ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our auditor the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

#### Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably to expected to influence the economic decisions of the users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:





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ACCOUNTANTS Jeff M. Faupel, B. Mgmt, CPA, CA \* Monica N. Faupel, B. Mgmt, CPA, CA \*

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the Entity to cease to continue to be a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the Entities or business activities within the Group to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other things, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that we identify during the audit.

#### Report on Other Legal and Regulatory Requirements

Standards Regulation:

We confirm that the Foundation is in compliance with standard regulations and note that that the information required can be found in Note 1.

CANMORE, ALBERTA **FEBRUARY 13, 2019** 

CHARTERED PROFESSIONAL ACCOUNTANTS



## NON-CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

			AS	SETS						
		Operating <u>Fund</u>		Capita <u>Func</u>		Reserve Funds		2018		Restated See Note 13 2017
CURRENT Cash and temporary investments(Note 3) Security trust account Accounts receivable Due from Rocky View Foundation Self- Contained	\$	563,147 50,032 2,595	\$		\$	1,631,048	\$	2,194,195 50,032 2,595	\$	2,174,180 50,826 10,382 12,486
GST recoverable Prepaid expenses	_	40,701 24,050 680,525	-			1,631,048	-	40,701 24,050 2,311,573	-	45,230 23,906 2,317,010
TANGIBLE CAPITAL ASSETS (Note 5)	_		_	10,553,480	<u> </u>			10,553,480	_	10,918,916
	\$	680,525	\$_	10,553,480	\$_	1,631,048	\$_	12,865,053	\$_	13,235,926
		LI	IAB	ILITIES						
CURRENT  ATB Financial line of credit (Note-7)  ATB Financial demand loans (Note 7)  Due to Foundation Social Housing	\$	114,457	\$	3,341,378	\$		\$	114,457 3,341,378	\$	57,399 3,552,553
Projects Accounts payable and accrued liabilities Security deposits payable Deferred revenue (Note 8)		1,116 101,249 47,389 17,524						1,116 101,249 47,389 17,524		141,690 48,140 17,524
DEFERRED CONTRIBUTIONS (Note 9)	_	281,735 281,735	_	3,341,378 6,057,792 9,399,170	=		-	3,623,113 6,057,792 9,680,905	_	3,817,306 6,286,277 10,103,583
	_	NE	TA	SSETS						
INVESTED IN TANGIBLE CAPITAL ASSETS INTERNALLY RESTRICTED RESERVES				1,154,310		1 621 049		1,154,310		1,074,020
UNRESTRICTED NET ASSETS	_	398,790 398,790	=	1,154,310	_	1,631,048	_	1,631,048 398,790 3,184,148	_	1,709,708 348,615 3,132,343
	\$	680,525	\$_	10,553,480	\$_	1,631,048	\$_	12,865,053	\$_	13,235,926

COMMITMENTS (Note 11)

APPROVED BY THE BOARD

\_ Director \_Director

## NON-CONSOLIDATED STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2018

		Operating <u>Fund</u>		Capita <u>Func</u>		Reserve <u>Funds</u>		2018		Restated See Note 13 2017
REVENUES										
Rental accommodation (per schedule 1) Requisitions (per schedule 1) Grants (per schedule 1) Other income (per schedule 1) Other income - Bragg Creek Interest income Bequest Amortization of deferred	\$	2,423,707 1,301,956 478,151 124,761 2,000	\$		\$	11,340	\$	2,423,707 1,301,956 478,151 124,761 2,000 11,340	\$	2,338,729 1,251,332 485,809 139,560 4,681 778,680
contributions	_		_	278,396	_			278,396		275,163
EXPENDITURES (per schedule 1)	_	4,330,575	_	278,396		11,340	_	4,620,311	_	5,273,954
Wages, salaries & benefits Food supplies Utilities Maintenance Operating expenses Administration Interest on term loan	_	2,387,283 416,829 360,122 198,905 70,519 93,166 115,584	_		_			2,387,283 416,829 360,122 198,905 70,519 93,166 115,584		2,328,379 419,160 338,500 223,636 79,202 101,133 97,053
Administrative Expenses: Salaries and benefits Office Occupancy Other		3,642,408 285,871 23,597 59,579 35,041	-		_		-	3,642,408 285,871 23,597 59,579 35,041	-	3,587,063 278,720 23,854 43,309 28,953
Other Expenses: Bragg Creek operating expenses		1,887	_		_		_	1,887	_	3,503
	-	405,975	_				_	405,975	_	378,339
Gain or loss on disposal of tangible capital assets										(7,500)
Amortization	1		_	520,123				520,123		509,773
	_	4,048,383	_	520,123	_		-	4,568,506	-	4,467,675
Excess (Deficiency) of Revenues over Expenditures		282,192		(241,727)		11,340		51,805		806,279
Interfund transfers (Note 12)	_	(232,017)	-	322,017		(90,000)	_			
CHANGE IN FUND BALANCE	\$	50,175	\$_	80,290	\$	(78,660)	\$_	51,805	\$_	806,279

### NON-CONSOLIDATED STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED DECEMBER 31, 2018

#### **UNRESTRICTED NET ASSETS**

		2018		Restated See Note 13 2017
UNRESTRICTED NET ASSETS, BEGINNING OF YEAR	\$	348,615	\$	456,365
Change in fund balance for the year		50,175		(107,750)
UNRESTRICTED NET ASSETS, END OF YEAR	\$_	398,790	\$_	348,615
INVESTED IN TANGIBLE CAPITAL ASSET	s			
		2018		2017
INVESTMENT IN TANGIBLE CAPITAL ASSETS, BEGINNING OF YEAR	\$	1,074,020	\$	853,142
Change in fund balance for the year	_	80,290	_	220,878
INVESTMENT IN TANGIBLE CAPITAL ASSETS, END OF YEAR	\$_	1,154,310	\$_	1,074,020
INTERNALLY RESTRICTED CAPITAL RESER	VES			
		<u>2018</u>		2017
CAPITAL RESERVES, BEGINNING OF YEAR	\$	1,659,467	\$	966,316
Change in fund balance for the year		(78,660)	_	693,151
CAPITAL RESERVES, END OF YEAR	\$	1,580,807	\$_	1,659,467
INTERNALLY RESTRICTED OPERATING RESE	RVES			
		2018		2017
DPERATING RESERVES, BEGINNING OF YEAR	\$	50,241	\$	50,241
Change in fund balance for the year			_	<del></del>
OPERATING RESERVES, END OF YEAR	\$	50,241	\$	50,241

#### NON-CONSOLIDATED STATEMENT OF CASH FLOWS

#### FOR THE YEAR ENDED DECEMBER 31, 2018

CASH FLOWS FROM OPERATING ACTIVITIES	3.77	estated Note 13 2017
Excess of revenues over expenses Amortization Loss on disposal of tangible capital assets Net changes in non-cash working capital	520,123 50	06,279 09,773 ( <u>7,500</u> ) 08,552
Decrease(increase) in accounts receivable Increase(decrease) in accounts payable and deferred revenue Decrease(increase) in prepaid expenses	(268,540) (21 (144) (244,026) (24	2,004) 9,126) 683 0,447) 8,105
FINANCING ACTIVITIES Payments on long term debt	(211,175) (23	<u>7,707</u> )
INVESTING ACTIVITIES  Purchase of tangible capital assets  Proceeds from the sale of tangible capital assets		1,016) <u>7,500</u> <u>3,516</u> )
CHANGE IN FUNDS	(37,837) 576	6,882
CASH, BEGINNING OF YEAR	2,167,607 1,590	0,725
CASH, END OF YEAR	\$ <u>2,129,770</u> \$ <u>2,167</u>	7,607
FUNDS ARE COMPRISED OF: Cash Operating line of credit Security trust account		7,399) 0,826

# ROCKY VIEW FOUNDATION NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2018**

#### NATURE OF OPERATIONS

Rocky View Foundation is a not-for-profit organization with the objective of providing affordable accommodations for seniors who require a supportive living environment.

The organization was established as a management body by authority of the Alberta Housing Act under a provincial ministerial order. The organization is a registered charity under the Income Tax Act and is therefore exempt from income tax in accordance with Section 149 of the Income Tax Act.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Chartered Professional Accountants of Canada Public Sector Accounting Standards (PSA Standards), including standards for Government Not-for-Profit Organizations. The significant policies are detailed as follows:

#### a) Measurement Uncertainty

The preparation of financial statements in conformity with the PSA Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant areas requiring the use of estimates include: estimates useful lives of tangible capital assets and impairment of long lives assets. Actual results may differ from management's best estimates as additional information becomes available in the future.

#### b) Investments

Investments are carried at cost

#### c) Tangible capital assets

Tangible capital assets are recorded in the capital fund at cost when they exceed \$5,000. Contributed tangible capital assets are recorded in the capital fund at fair value at the date of contribution. The Foundation's tangible capital assets are amortized to income as follows:

Leasehold Improvements	- 4%	straight line basis
Buildings	- 4%	straight line basis
Outbuildings	- 5%	straight line basis
Equipment and furnishings	- 10 %	straight line basis
Vehicles	- 20 %	straight line basis
Computer equipment	- 20 %	straight line basis

Amortization is determined based on the date of acquisition.

Capital WIP is work in progress and no amortization is taken on the amount spent until the project is fully completed.

#### **NOTES TO FINANCIAL STATEMENTS**

#### **DECEMBER 31, 2018**

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

#### d) Non-consolidation of Social Housing Operations

These financial statements have been prepared in accordance with the significant accounting policies set out below. These financial statements materially differ from Canadian public sector accounting standards for government not-for-profit organizations because they are non-consolidated in that assets, liabilities, revenues and expenses of Foundation's controlled social housing projects are not consolidated into the assets, liabilities, revenues and expenses of the Foundation itself. Consolidated financial statements are, however, prepared separately.

#### e) Revenue Recognition

The organization follows the deferral method of accounting of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Rental and service package revenue for residents is recorded at the start of each month the service is provided.

Capital contributions are recorded as unamortized capital contributions and amortized to revenue using the same amortization rates as the funded capital assets. Capital contributions that have not been utilized to acquire a related capital asset are recorded as deferred capital contributions.

#### f) Cash and cash equivalents

Cash consists of balances with banks net of outstanding cheques and highly liquid short-term interest bearing securities.

#### g) Donations of services and materials

Donations in kind are recorded at fair market value when fair market value can be reasonably estimated and when the donated materials and services would normally otherwise be paid for by the Foundation.

#### 3. CASH & TEMPORARY INVESTMENTS

	<u>2018</u>	<u>2017</u>
Cash Temporary Investments	\$ 990,071 1,204,124	\$ 976,582 1,197,598
remperary investments	\$ <u>2,194,195</u>	\$ 2,174,180

Temporary investments is comprised of a business T Bill savings account earning interest monthly.

Contained in the cash balance is \$1,580,807 which has been restricted by board motion for future capital expenditures as well as \$50,241 which has been restricted by board motion for future operating expenditures.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2018**

#### 4. FINANCIAL INSTRUMENTS

Fair values

The Foundation's financial instruments consist of cash, temporary investments, accounts receivable, accounts payable, long term debt and demand debt. It is management's opinion, with the exception of loans with floating interest, that the Foundation is not exposed to significant interest, currency or credit risks arising from these financial instruments and that their fair values approximate their carrying values, unless otherwise noted.

Credit risk

The Foundation does not believe, to be exposed to significant credit risk on any of its financial assets. The Foundation manages credit risk by maintaining bank accounts with reputable financial institutions.

Liquidity risk

The Foundation considers that it has sufficient credit facilities to ensure that funds are available to meet its current and long-term financial needs, at a reasonable cost.

#### 5. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	Net 2018	Net 2017
Land Leasehold Improvements Buildings Equipment and furnishings Vehicles Computer equipment	\$ 1,310,002 135,673 12,209,627 480,241 186,233 9,300 \$14,331,076	\$ 4,522 3,307,967 353,305 102,740 9,062 \$ 3,777,596	\$ 1,310,002 131,151 8,901,660 126,936 83,493 238 \$10,553,480	\$ 1,310,002 39,477 9,344,362 131,012 93,462 601 \$10,918,916

# ROCKY VIEW FOUNDATION NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2018

#### 6. NON-CONSOLIDATED SOCIAL HOUSING OPERATIONS

The Foundation has direct control of the controlled resources of the Social Housing Projects. The following is a summary of the assets, liabilities, revenues and expenses of Crossroads Manor, Dr. Whillan's Manor, Diamond Jubilee Manor and Evergreen Manor, which have not been consolidated into the Housing Authority's financial statements for the year. The details are as follows:

			2018		2017
REVENUE		\$	493,504	\$	505,379
EXPENDIT	TURES	_	409,603 83,901	-	422,567 82,812
Less:	Evergreen Manor restricted operating Opening surplus		40,534		4,400 36,134
Less.	Remittance due to ASHC	_	(83,901)		(82,812)
OPERATING RESERVES, END OF YEAR		\$_	40,534	\$_	40,534

The statement of financial position for the social housing projects is as follows:

		<u>2018</u>		2017
Assets	\$_	262,165	\$_	194,927
Liabilities Operating reserves and Accumulated Surplus Donated capital	\$	221,630 40,534 1	\$	154,392 40,534 1
	\$_	262,165	\$_	194,927

#### **NOTES TO FINANCIAL STATEMENTS**

#### **DECEMBER 31, 2018**

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	<u>2018</u>	2017
ATB Financial demand loan - Diamond Jubilee Manor ATB Financial demand loan - Rocky View Lodge	\$ 261,827 _3,079,551	\$ 280,092 3,272,461
	\$ <u>3,341,378</u>	\$ <u>3,552,553</u>

The Foundation has an authorized municipal revolving line of credit with ATB Financial for \$250,000 interest at prime plus 1%. The line of credit is to be utilized for expenses related to the land development in Bragg Creek. The Foundation is not currently utilizing the revolving line of credit.

The Foundation has an authorized municipal revolving line of credit with ATB Financial for \$100,000 interest at prime plus 1%. The line of credit is to be utilized for operating funds for the Rocky View Lodge. The Foundation is currently utilizing \$114,457 of the revolving line of credit as a result of the outstanding cheques issued at year end.

ATB Financial demand loan with respect to the Diamond Jubilee Manor bears interest at prime minus 0.25% and is repayable in blended semi-monthly payments of \$1,050, maturing on April 30, 2019.

ATB Financial demand loan with respect to the Rocky View Lodge bears interest at prime minus 0.25% and is repayable in blended monthly payment of \$24,995, maturing on April 30, 2019.

These loans are secured by the following documents and provisions:

- General security agreement covering all present and after-acquired personal property and accounts and a floating charge on all lands
- First position over certain specified real property, namely Plan 4445K Block D Lot 6 and the portions of Lot 7 and 8 lying west of the east 60 Feet of the said lots in the City of Airdrie in the principal amount of \$400,000.
- First position over certain specified real property, namely Plan 8111295, Block 8A Lot 2 in the Town of Crossfield in the principal sum of \$5,000,000.
- General assignment of leases and rents, to be registered by way of Caveat at Land Titles Office.
- Letter from provincial minister authorizing cash flow shortfalls to be requisitioned from the Rocky View County, City of Airdrie, Town of Cochrane, Town of Crossfield, Town of Irricana and the Village of Beiseker.
- Fire and extended coverage insurance policy for the full insurable value of assets, with loss payable to ATB Financial and its interest warrants, containing applicable mortgage clause.

#### 8. DEFERRED REVENUE

	2018	2017
Bragg Creek Seniors Housing Society	\$ 17,524	\$ 17,524

#### **Bragg Creek Seniors Housing Society**

The Foundation received funding from the Bragg Creek Seniors Housing Society for the purpose of being utilized for a project feature in a seniors housing project in Bragg Creek.

# ROCKY VIEW FOUNDATION NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2018

#### 9. DEFERRED CONTRIBUTIONS RELATED TO TANGIBLE CAPITAL ASSETS

Deferred contributions reported in the Capital Fund include the unamortized portions of contributed tangible capital assets and restricted contributions with which tangible capital assets are acquired by the organization.

The changes for the period in the deferred contributions balance reported in the Capital Fund are as follows:

		<u>2018</u>		<u>2017</u>
Balance, beginning of year Capital donations Amounts amortized to revenue	\$	6,286,277 49,911 (278,396)	\$	6,524,270 37,170 (275,163)
Balance, end of year	\$_	6,057,792	\$_	6,286,277

#### 10. MUNICIPAL REQUISITIONS

The Rocky View Foundation requisitions from the following municipalities:

		<u>2018</u>		<u>2017</u>
Rocky View County	\$	663,343	\$	624,281
City of Airdrie		404,754		400,405
Town of Cochrane		204,774		198,272
Town of Crossfield		20,142		19,620
Town of Irricana		5,049		5,073
Village of Beiseker		3,894	_	3,681
	\$_	1,301,956	\$_	1,251,332

#### 11. COMMITMENTS

On August 28, 2017 the Foundation entered into an 8 year lease agreement to acquire administration office space for Foundation operations.

#### 12. INTERFUND TRANSFERS

During the year the Foundation transferred \$232,017 from the operating fund to the capital fund. In addition the Foundation transferred \$90,000 from the reserve fund to the capital Fund in order to fund a portion of the capital incurred during the year.

#### 13. PRIOR PERIOD ADJUSTMENT

The prior year financial statements have been restated to reclassify from operating expenses, property taxes in relation to future land development. As a result of this change, tangible capital assets increased by \$6,066, change in fund balance increased by \$6,066 and unrestricted net assets increased by \$6,066.

# SCHEDULE OF FOUNDATION LODGE OPERATIONS

# **DECEMBER 31, 2018**

# (Schedule 1)

	Rocky View	Big Hill	Diamond Jubilee		Rocky View	Big Hill	Diamond Jubilee		
	Podge	Lodge	Manor Suites	Total	Lodge	Lodge	Manor	Total	
	2018	2018	2018	2018	2017	2017	2017	2017	
REVENUES:									
Rental accommodation	\$1,119,607	\$1,190,831	\$ 113,269	\$2,423,707	\$1,060,805	\$1.161.743	\$ 116 181	\$2 338 729	
Requisition	597,710	704,246		1,301,956	575,616	675,716		1 251 332	
Grants	219,949	258,202		478,151	225,104	260 705		485,809	
Other income	53,205	70,796	160	124,761	56,154	82,555	851	139,560	
	1,990,471	2,224,075	114,029	4.328.575	1 917 679	2 180 719	117 032	4 215 430	
EXPENDITURES:							100	1,410,100	
Wages, salaries & benefits	1,165,509	1,215,476	6,298	2,387,283	1.114.202	1208216	5.961	2 328 379	
Food supplies	203,146	213,683		416,829	195,913	223 247		419 160	
Utilities	163,298	172,862	23,962	360,122	151,380	163,839	23.281	338,500	
Maintenance	95,981	86,557	16,367	198,905	90,957	114,932	17.747	223,636	
Operating expenses	26,697	39,657	4,165	70,519	33,762	41,295	4 145	79 202	
Administration	50,994	36,774	5,398	93,166	51,301	45,562	4.270	101 133	
Interest on term loan	106,549		9,035	115,584	89,418		7,635	97,053	
	1,812,174	1,765,009	65,225	3,642,408	1,726,933	1.797.091	63.039	3 587 063	
NET REVENUE BEFORE									
ADMINISTRATION	\$ 178,297	\$ 459,066	\$ 48,804	\$ 686,167	\$ 190,746	\$ 383,628	\$ 53,993	\$ 628,367	